

# Lewis County Middle School

## Site Base Decision Making Minutes

June 4, 2018

- I. Meeting called to order at 12:07
- II. Members present were Bill Allen, Principal; Beth Garrison, Teacher; Karen Jones, Teacher; Karen Jordan, Teacher; Brendan O'Keefe, Parent; Absent was LeAnn Kamer.
- III. Old Business
  - a. Approve May minutes. Beth Garrison made a motion to approve the May minutes and was seconded by Karen Jones. The motion passed.
- IV. New Business
  - a. Success Stories. The High School walk through was a good experience for the 8<sup>th</sup> graders. KPREP went well. Many students considered it easy possibly due in part to mastery tests and rigorous work. Fun-in-the-Sun was a success.
  - b. Upcoming dates:
    - a. 6/30.....Returning SBDM Members to complete 3 hours of PD
    - b. New SBDM Members will need 6 hours new SBDM member training & Mrs. Felty will schedule that in late June/early July.
    - c. 7/23-27.....Professional development week
    - d. 8/2..... Restraint and Seclusion training 12-2:00
    - e. 8/2.....2018/2019 Opening Day 2:00-4:00
    - f. 8/2.....2018-2019 Meet the Teacher Night 5:00-7:00
  - c. Instructional Goals for the upcoming school year (The goal for LCMS is to educate students so that they are college and career ready. The staff will do this by assessing daily, monitoring student progress and creating student growth goals.) Brendan O'Keefe made a motion to approve the Instructional Goal for SY 2018/2019 and was seconded by Karen Jordan.
  - d. Budget: Instructional, Activity, and Support. Reports presented and approved. Brendan O'Keefe made a motion to approve them and was seconded by Karen Jordan.
  - e. Consensus-SBDM Council will continue practicing majority rule. Brendan O'Keefe made a motion to approve and was seconded by Karen Jones.
  - f. 2018-2019 Staff Allocations- Correction from 25.6 to 26.
  - g. 2018-2019 Room Assignments-Karen Jordan made a motion to approve the room assignments with revisions and was seconded by Beth Garrison.
  - h. 2018-2019 Duty Roster-Karen Jordan made a motion to approve the duty roster with revisions and Brendan O'Keefe seconded the motion.

- i. 2018-2019 LCMS Student Handbook-Brendan O'Keefe made a motion to approve the student handbook with revisions and was seconded by Beth Garrison.
  - j. 2018-2019 LCMS Student Discipline Code-Brendan O'Keefe made motion to approve the Discipline Code with revisions and was seconded by Karen Jones.
  - k. Open Meetings—Meetings will be open to the public and conducted in Lewis County Middle School Library. Approved by current SBDM members.
- V. Closed Session: Personnel--Motion made by Karen Jordan to go into closed session at 12:40 and was seconded by Brendan O'Keefe.
- a. Math 6<sup>th</sup> \_\_\_\_\_
  - b. Math 7<sup>th</sup> Connor Owens
  - c. ELA 6<sup>th</sup> Stacey Fite
  - d. ELA 8<sup>th</sup> \_\_\_\_\_
  - e. 2 Cook positions: Elizabeth Bentley and Stephanie Stone. Karen Jones made a motion to approve hires and was seconded by Brendan O'Keefe. Brendan O'Keefe made a motion to come out of closed session at 12:59. Closed session
- VI. Additional Discussion. Possible teacher candidates.
- VII. Karen Jordan made a motion to adjourn at 1:10 and was seconded by Brendan O'Keefe.