

Lewis County Middle School  
Site Base Decision Making Meeting

May 14, 2018

5:30 PM

Lewis County Middle School Library

I. Open Meeting called to order at 5:32 pm.

Members present were: Bill Allen, Principal; Beth Garrison, Teacher; Karen Jordan, Teacher, and Brendon O’Keefe, Parent. Absent: Karen Jones, Teacher and LeAnn Kamer, Parent.

II. Old Business

- a. Approval of April Minutes. Karen Jordan made a motion to approve the minutes and was seconded by Beth Garrison. The motion passed 4-0.
- b. Staffing Allocations follow-up. Mr. Allen revisited the staffing allocations for the 2018-2019 school year. At the April meeting, the SBDM had voted to request two additional teachers, one secretary, and one instructional assistant. Mr. Allen received confirmation the LCBOE had approved our requests. Mr. Allen presented the following allocation breakdown for 2018-2019:

<b>Position</b>	<b>2018-2019</b>
Principal	1
Assistant Principal	1
Guidance Counselor	1
English	4
Math	4
Science	4
Social Studies	3
Art	1
Practical Living/ Career Studies	1
Physical Education	1
Library	.5
Music	.1
Technology	1
In School Detention	.5

<b>Total Certified staff</b>	<b>23.1</b>
<i>Allocated Classified</i>	
instructional aide	2
custodian	3
Secretary	1
Bookkeeper	.5
Attendance Clerk	.5

**Positions funded through Title I, IDEA, & Food**

Title One Teachers	3
FMD	1
LBD	3
<b>Instructional Aide</b>	1
Cook	6

**Service**

III. New Business

- a. Success Stories. KPREP is coming to a close with one part remaining for 8<sup>th</sup> graders. Students have commented that KPREP has been easy, perhaps due to rigorous IReady

tests. KSP training went well and staff feedback was positive. Mr. Allen informed the council that Mr. Weddington approved allocation requests for the 2018-2019 SY.

- b. Budget: Instructional, Activity, and Support. Reports were presented by Mr. Allen. Discussion of Basketball tournament bringing in money due to large crowds in attendance. Karen Jordan made a motion to approve the budget and was seconded by Beth Garrison. The motion passed 4-0.
- c. Upcoming dates were reported:
  - a. KPREP May 9<sup>th</sup>-15<sup>th</sup>
  - b. 8<sup>th</sup> Grade Sendoff May 18<sup>th</sup>
  - c. I-Ready Spring Diagnostic May 11 beginning with 6<sup>th</sup> grade
  - d. Senior walk through May 21<sup>st</sup> 1:00
  - e. Election Day (No School) Restraint Training May 22<sup>nd</sup>
  - f. 6<sup>th</sup> Grade Field Day May 24<sup>th</sup>
  - g. Closing/Retirement dinner (3:00-6:00) May 24<sup>th</sup>
  - h. Fun in the Sun Day/Awards Day May 25<sup>th</sup>
  - i. 8<sup>th</sup> Grade HS Walk through schedule TBD
  - j. Student's Last Day May 30<sup>th</sup>
  - k. ½ Day I-Ready training AM (Workday) May 31<sup>st</sup>
- d. I-Ready Standards Mastery update (Second Chance) Mr. Allen presented reports that showed progress on the lowest standards mastery test. All but one retake was improved.
- e. 2018-2019 Master Schedule. Mr. Allen went over each part of the master schedule draft. It will be available to the faculty during a meeting May 16. Karen Jordan made a motion to approve the 2018-2019 master schedule with revisions and Brendan O'Keefe seconded the motion. The motion passed 4-0.
- f. 2018-2019 Bell Schedule. Presented to the council. Brendan O'Keefe made a motion to approve the bell schedule and was seconded by Beth Garrison. The motion passed 4-0.

#### IV. Closed Session: Personnel (Motion in: 6:23; Motion out: 6:32)

- a. Technology Competency instructor (K. Bentley). Karen Jordan made a motion for the transfer of K. Bentley to TCI for the 2018/2019 SY. Brendon O'Keefe seconded the motion. The motion passed 4-0.
- b. 6<sup>th</sup> Math—Position posted.
- c. 7<sup>th</sup> Math—Position posted.
- d. Football (Dalton Stamm) hired.
- e. 2 Cooks positions open.

VII. Adjourn. Brendon O'Keefe made a motion to adjourn at 6:33 PM and was seconded by Karen Jordan. Motion passed 4-0.

NOTE: Sign in sheet available upon request.